



Kenora Public Library Board – Minutes

Date: Wednesday, Nov. 27, 2024
Time: 4:45 p.m.
Location: Kenora Public Library Board Room & Zoom

Present: R. McMillan, B. Manson, E. Kaldeway, S. Stasyna, C. Alcock

Attending Virtually: C. Moorley, T. Fullmer, J. Hansen

Absent/Regrets: C. Marginet, M. Poirier, A. Smith

Call to Order at 4:45 p.m.

Respect and Acknowledgment Declaration – read by Rory McMillan

Declaration of Pecuniary Interest – None declared.

Approval of Consent Agenda

#051-2024 moved by E. Kaldeway, seconded by T. Fullmer that the following agenda be approved:

- 1) Agenda for tonight's meeting
- 2) Minutes of the meeting held Wednesday, Oct. 23, at 4:45 p.m. including any closed meeting minutes
- 3) CEO Report to Nov. 20, 2024, and updated statistical reports for September 2024, and statistical reports for Oct. 2024

Business Arising out of the Consent Agenda (Minutes, CEO Report)

- 1) Keewatin Branch Update – Book pickups and deliveries continue to take place 1-2 times per week in a Keewatin location. We have been using St. Andrews Church where the seniors are currently doing programming.

#052-2024 moved by B. Manson, seconded by J. Hansen that the following correspondence be received:

- 1) Ancestor Seekers of Kenora to Library Board – Microfilm donation
- 2) Kenora Public Library Board to Kevin Lawrence TD Direct Investing

#053-2024 moved by C. Moorley, seconded by S. Stasyna that the Kenora Public Library Board authorize the following individuals to have trading and signing authority for the TD Direct Investing Account opened for the Kenora Public Library:

- Marjorie Poirier – Chairperson, Kenora Public Library Board
- Crystal Alcock – CEO and Secretary/Treasurer, Kenora Public Library Board
- Ryan Marsh – Treasurer, City of Kenora
- Sola Okuboyejo – Deputy Treasurer, City of Kenora

It is required that two of the above-named authorized signers jointly sign, one library representative, and one city representative, to approve transactions and execute documents related to this account. No individual signer is authorized to act alone on behalf of the corporation with respect to this account.

#054-2024 moved by J. Hansen, seconded by B. Manson that the following financial reports be received:

- 1) YTD Budget vs. Actual
- 2) TD Mutual Fund Statement

Other

The holiday hours will be as follows:

Sunday Dec. 22	Monday Dec. 23	Tuesday Dec. 24	Wednesday Dec. 25	Thursday Dec. 26	Friday Dec. 27	Saturday Dec. 28
CLOSED	9:30-5	9:30-1	CLOSED	CLOSED	9:30-5	CLOSED
Sunday Dec. 29	Monday Dec. 30	Tuesday Dec. 31	Wednesday Jan. 1	Thursday Jan. 2	Friday Jan. 3	Saturday Jan. 4
CLOSED	9:30-5	9:30-1	CLOSED	9:30-5	9:30-5	9:00-2

#055-2024 moved by B. Manson that the meeting be adjourned at 4:58 p.m.

Next meeting date: Wednesday, Feb. 26, 2024