



Kenora Public Library Board – Minutes

Date: Wednesday, Oct. 23, 2024
Time: 4:45 p.m.
Location: Kenora Public Library Board Room & Zoom

Present: M. Poirier, R. McMillan, B. Manson, E. Kaldeway, S. Stasyna, J. Hansen, A. Smith, C. Alcock

Attending Virtually: C. Moorley, T. Fullmer

Absent/Regrets: C. Marginet

Call to Order at 4:45 p.m.

Respect and Acknowledgment Declaration – read by Marj Poirier

Declaration of Pecuniary Interest – None declared.

Approval of Consent Agenda

#046-2024 moved by S. Stasyna, seconded by J. Hansen that the following agenda be approved:

- 1) Agenda for tonight's meeting
- 2) Minutes of the meeting held Wednesday, Sept. 25, at 4:45 p.m. including any closed meeting minutes
- 3) CEO Report to Oct. 16, 2024, and statistical reports for September 2024

Business Arising out of the Consent Agenda (Minutes, CEO Report)

- 1) Keewatin Branch Update – On Oct. 1, 2024, at a Special Meeting of City of Kenora Council, a report was provided by Greg Breen, Director of Engineering and Infrastructure, recommending a comprehensive structural assessment of the Keewatin facility. This assessment will provide data for a fulsome report that will be brought back to Council that outlines options for consideration, regarding potential next steps for the facility. The cost, up to \$50,000, will be funded through the City's Contingency Reserves. The report is expected by the end of 2024.

Full report can be viewed through this link:

<https://pub-kenora.escribemeetings.com/Meeting.aspx?Id=b11d8bb2-6711-4ddf-b63c-c006d37bd4fe&Agenda=Agenda&lang=English>

Book pickups and deliveries continue to take place 1-2 times per week in a Keewatin location. We will be exploring another option other than the arena for our pickup location as the weather changes. Crystal is planning a visit to St. Andrews Church to see if that will work as an alternate location.

#047-2024 moved by B. Manson, seconded by R. McMillan that the following financial report be received:

- 1) YTD Budget vs. Actual
- 2) 2025 Draft Operating Budget

#048-2024 moved by T. Fullmer, seconded by C. Moorley that the Kenora Public Library Board accept the proposed Draft Operating Budget for 2025 as presented to City of Kenora Council on Oc. 22, 2024.

#049-2024 moved by R. McMillan, seconded by B. Manson that the holiday hours at the Kenora Branch be as follows:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
CLOSED	9:30-5	9:30-1	CLOSED	CLOSED	9:30-5	CLOSED
CLOSED	9:30-5	9:30-1	CLOSED	9:30-5	9:30-5	CLOSED?

Should staffing allow, the library will open on Saturday, Jan. 4, 2025

Other

- 1) Marj OLA update
 - Planning is underway for OLBA Bootcamp which will happen at the end of the Ontario Library Association Super Conference held in Jan. 2025.
 - All board members should receive an Inside OLBA Newsletter soon.
 - Ontario Public Library Week is Oct. 20-26
 - Ontario Library Association is currently advocating for School Library Funding

#050-2024 moved by J. Hansen that the meeting be adjourned at 5:27 p.m.

Next meeting date: Wednesday, Nov. 27, 2024