



## Kenora Public Library Board – Minutes

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Date: Wednesday, Sept. 25, 2024  
Time: 4:45 p.m.  
Location: Kenora Public Library Board Room

Present: R. McMillan, B. Manson, E. Kaldeway, A. Smith, C. Alcock

Attending Virtually: M. Poirier, C. Moorley, C. Marginet, T. Fullmer

Absent/Regrets: S. Stasyna, J. Hansen

### **Call to Order at 4:45 p.m.**

**Respect and Acknowledgment Declaration** – read by Rory McMillan

**Declaration of Pecuniary Interest** – None declared.

### **Approval of Consent Agenda**

**#041-2024** moved by E. Kaldeway, seconded by B. Manson that the following agenda be approved:

- 1) Agenda for tonight's meeting
- 2) Minutes of the meeting held Wednesday, June 19, 2024, at 4:45 p.m. including any closed meeting minutes
- 3) CEO Report to Sept. 18, 2024, and statistical reports for June, July, August 2024

### **Business Arising out of the Consent Agenda (Minutes, CEO Report)**

**Keewatin update:** A report will be going to Council soon to seek direction on the options for the facility as a result of the pending insurance claim, and engineers report. There will also be a Press Release that will update the public on the process, programs, and services available, with the emergency closure of the facility.

**#042-2024** moved by B. Manson, seconded by E. Kaldeway that the following financial report be received:

- 1) YTD Budget vs. Actual
- 2) TD Mutual Fund Statement

### 3) Winnipeg Foundation Donation

**#043-2024** moved by C. Marginet, seconded by C. Moorley that the following plan and policies be adopted as amended:

- 1) Business Continuity Plan
- 2) Emergency Closure Policy
- 3) Emergency Closure Procedure

**#044-2024** moved by T. Fullmer, seconded by M. Poirier that the 2024 Student Salary Grid be approved.

### Other

- 1) Neighbourhood Empowerment Team – Crystal has been receiving training as a part of the NET Group. There were 3 full day training sessions To complete the training the group has been split into three teams to do a culminating activity. Each group has been assigned an area downtown to research, apply CPTED principles, and come up with some possible areas to focus on to improve safety.
- 2) Marj OLA update –
  - There is now a Northwest Rep on OLBA and the Super Conference Bootcamp planning is well underway.
  - Marj may apply to present a session at the Conference.
  - A board member from Kingston has reached out to Marj as OLBA President, to bring forward her concerns about staff and patron safety, with escalating situations arising. More critical incidents are occurring.
  - OLA is currently updating their Strategic Plan.
  - Marj was planning to attend a meeting in person in Toronto this weekend but is now attending virtually.
  - In January, there will be a new President of OLBA and Marj will be the Past President.

**Next meeting date: Wednesday, October 23, 2024**

**#045-2024** moved by B. Manson, that the meeting adjourn at 5:16 p.m.